



ISO 45001

**Your workforce are a
valuable business asset
which must be protected**

Let the experts at QMS guide you
on how to achieve best-practice
when it comes to preventing
work-related injury and creating a
safe and healthy workplace.

Call: 0333 344 3646

Email: enquiries@qmsuk.com

Visit: qmsuk.com

Gain your ISO 45001 certification with QMS

ISO 45001 is a globally recognised Standard for occupational health and safety management (OH&S).

It sets out how you'll manage all the health and safety risks in your premises, to prevent accidents and make sure all your employees are safe while they're at work.

To get certified under ISO 45001, you'll need to understand the context for your OH&S system, then set out how you'll manage it in terms of leadership, operations, managing risks, allocating support, managing performance and finding improvements.

If that sounds challenging, don't worry. We'll be with you every step of the way and support you through our online digital management system platform, QMS Connect.

Let's get started...



“

QMS have provided a first-class service with the ISO 45001 standard, with their consultant providing an easy-to-understand approach to the requirements. First-rate consultant! ”

Alan Faulkner,
Inspection and Safety Officer,
Interface Contracts

“

Once again a fantastic visit with helpful guidance, advice and a smile! Great job, QMS! ”

Peter Williams,
General Manager,
Cladco Profiles Ltd

What is ISO?

ISO certifications are awarded to organisations that meet international standards of best practice.

They cover vital areas such as quality management, information security, the environment and health and safety, plus many more.

ISO Standards have been developed by leading industry experts from around the world. They're updated regularly to keep pace with changes in regulations, working methods and the expectations of consumers and society.

To gain an ISO certificate, you need to bring your business processes in line with the relevant Standard, then demonstrate your compliance to an auditor. These processes will need to be recorded in a documented ISO management system that you'll need to maintain over time.

Once you're certified, you can display ISO badges on your website and other marketing collateral, so customers, suppliers and other interested parties can see proof of your achievement.

“

Our turnover continues to grow at over 10% a year after gaining certification, which was a very easy process with QMS. ”

Jon Whitehead,
Cleankill
(Environmental Services)



Why do you need ISO?

There are two factors here:
internal and external.

Internally...

- ISO improves the way you work.
 - As you work towards an ISO certification, you'll start to uncover areas of your business that may not be working as well as they could. And as time goes by, you'll find more and more ways to improve.
 - As a result, you'll build a more positive, focused working culture. Your organisation will be more effective and productive, and your people will be more motivated and engaged.
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Externally...

- ISO shows the world that you mean business.
 - It sends a clear message to customers, partners, employees and everyone else that you care about the work you do, and how you do it.
 - Gaining an ISO certification proves that you can deliver what you promise and you want to improve – no matter how good you are already.
 - That unlocks the door to new business opportunities, happier customers and a stronger reputation.
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What is ISO 45001?

ISO 45001 is an occupational health and safety management system.

It sets out how you'll manage all the health and safety risks in your premises, to make sure all your employees are safe while they're at work.

The diagram shows you what you need to consider when forming your ISO 45001 management system.

“

We have used a variety of other companies, but QMS's combination of telephone support and online document storage makes a massive difference. ”

Sam Mansfield,
Advanced Security Management



CONTEXT



What internal and external issues might affect your OH&S management system?
How will it meet the needs of everyone involved?
How will it help you achieve your strategic vision?



LEADERSHIP



What role will senior management play?
How will you communicate?



PLANNING



How will you identify risks and opportunities?
How will you update the system over time?



SUPPORT



What tools and resources will you need to create, run and improve your OH&S management system?



OPERATIONS



How will you get started with your OH&S system, and integrate it into the way you work?



EVALUATING PERFORMANCE



How will you measure how well the system is performing?



IMPROVEMENT



How will you find new ways to improve OH&S?



As you work through these elements, you'll discover areas where you need to improve. In order to be certified, you'll need to bridge the gap between where you are now and where you need to be before an auditor can visit your organisation to confirm you've made the correct changes.

ISO 45001 is one of the most valuable and comprehensive OH&S management systems available. It was developed by a committee of OH&S experts to combine and go beyond many existing OH&S standards, including OHSAS 18001, the International Labour Organization's ILO-OSH Guidelines, various national standards and the ILO's international labour standards and conventions.

ISO 45001 is recognised the world over as a sign that an organisation is committed to keeping its people safe at work.

= ISO 45001 QUALITY MANAGEMENT SYSTEM

Why ISO 45001? Here's how ISO 45001 can benefit you and your customers.

Benefits for you

DEAL WITH RISKS

Anticipate workplace risks so you can remove or manage them

ENSURE COMPLIANCE

Make sure you comply with all the relevant OH&S legislation

BUILD AWARENESS

Make sure everyone knows how to manage OH&S

STRENGTHEN YOUR BRAND

Enhance your reputation and make a positive impression on clients who care about social responsibility

IMPROVE ATTENDANCE

Reduce absences due to accidents

SAVE ON INSURANCE

Many firms who can demonstrate OH&S improvements enjoy lower premiums





“

We had two consultations, ISO 27001 and ISO 45001. I found both to be insightful, educational and also inspirational. We have vastly improved the way we do things as a result. ”

Dominique Brown,
H Brown & Son
(Recycling)

Benefits for your customers

SAFETY

Customers can be confident that you have safe operating practice in place and are managing OH&S risks – at your own site and theirs

RELIABILITY

Customers benefit from the knowledge that you have recommended, best-practice processes in place, reducing OH&S risks and subsequent absenteeism

COMPLIANCE

Customers trust that you are actively managing OH&S in line with current legislation and regulations

EFFICIENCY

With strict processes in place, customers are reassured that you are more likely to deliver agreed work on time and in line with legal requirements

HELP WITH H&S

You can help customers achieve their own H&S objectives – for example, zero accidents at construction sites

LESS RED TAPE

Since audit is already part of your own processes, customers don't need to audit you themselves

Why QMS?

We support you every step of the way.

Just getting to grips with the requirements can be a challenge in itself. Then you need to create and maintain a range of detailed formal documents. You need to work out what needs to change – and change it. And then you need to seek out a certification provider and pass a third-party audit.

At QMS, we've helped implement over 30,000 ISO management systems for businesses across the UK. That experience has given us the proven skills and experience to support you through the entire process.



We requested a course at short notice, and they were able to fit us in! Our trainer was great, giving us a very comprehensive insight into the internal audit process as well as some really useful background. ”

Sarah Forbes,
Director, Fulbright

✓ Documentation

Your ISO management system needs to include all of your ISO-compliant processes and procedures. It needs to be rigorous and detailed, yet also clear enough for everyone to understand.

We can do the heavy lifting by creating this for you, supplying a range of document templates to help you easily implement any required changes while managing your day-to-day operations.

✓ Gap Analysis

Our gap analysis helps you identify what changes need to be made in order to meet the requirements of the Standard.

Our expert consultants will then provide support and guidance on how best to close the gaps identified, in order to achieve certification.

✓ Certification

Once you're ready to be certified and we've created your ISO management system for you, a certification audit will need to be carried out to confirm that you're now meeting the requirements of the ISO Standard.

If you already have a documented ISO management system, we can use this to fast-track you to certification.

✓ Training

Internal audits, management reviews, non-conformities, manual updates... making ISO work can be a challenge. But we're here to help.

We offer training on every aspect of your management system, so you and your team feel completely confident about using and maintaining it.

Our trainers work onsite, nationwide, all year round.

✓ Support

We can offer ongoing support with ISO, whether you're already certified or not.

From just £49pcm, you can get unlimited telephone and email support, plus an annual on-site visit to help you prepare for the external audit.

Fully accredited

We have been accredited under ISO 17021 by the ASCB, a UK accreditation body that's respected for its integrity and impartiality around the world.

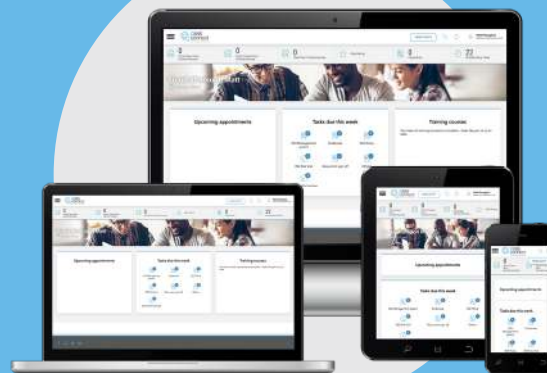
ISO 17021 is the standard for certification bodies. It confirms that we're competent to develop, audit and certify all types of management systems, accurately and impartially.



As a QMS Customer, you'll automatically gain access to QMS Connect, our specially developed online management system platform.

QMS Connect enables us to build your management system for you, share documents and templates, assign tasks during the certification process and inform you of upcoming appointments. It also provides you with a safe location to maintain your management systems, manage tasks, prepare for audits, spot non-conformities, deal with customer feedback and more.

Through QMS Connect, your team will be able to stay connected. 24/7.



How we work

Our straightforward approach makes ISO simple.

We're committed to helping you cut costs, boost efficiency and enhance your reputation. That's why we do all we can to strip away complexities and unnecessary paperwork, so you can focus on what really makes a difference.

Here's our three-step process for gaining an ISO certification.

Depending on your situation, you could gain your certification in just 45 days.

Once certified, you'll begin a cycle of rolling annual audits, to make sure you're still compliant with the requirements of the Standard.



What we do:

First, we'll carry out a gap analysis to review your existing processes, and document them in your online management system.

We'll give you templates and guidance to help you fix whatever needs to change.

Through QMS Connect, we'll set you tasks and record the actions agreed during the gap analysis.

These activities will then be prioritised based on how much they will help you achieve certification.

An auditor will check that your processes now meet the Standard.

As long as they're satisfied, and their recommendation is approved, you'll receive your certification.

What you do:

Before the gap analysis, we'll invite you to join QMS Connect.

You can get familiar with the platform and start completing the documents, so your consultant can spend more time guiding and supporting you.

You must make sure that you carry out the tasks and actions within the timeframe we've agreed.

You'll also need to gather evidence ready for your certification audit.

You'll receive your certificate and certification marks via QMS Connect, ready for you to start promoting your achievement.

From now on, all you have to do is manage your ongoing compliance.

How we can help you

Our services are flexible and work around your business.

Want a complete, end-to-end service? Our premium service has everything you need, from initial consultancy through to audit support and certification. It also includes access to our digital platform, QMS Connect.

Need something different? No problem – we can customise our services to meet your specific business needs. If you already have a documented management system in place, whether developed internally or by an external consultant, we can use it to fast-track you to certification – sometimes in just a few days.

Alternatively, if you just need a helping hand with finding out what needs to change, producing your documented management system or preparing for an external audit, we can do that too.

Whatever your needs, we've got you covered.

OUR PREMIUM SERVICE INCLUDES

Consultancy

- ✓ **Gap Analysis:**
To highlight any processes that need attention before you can achieve certification.
- ✓ **Stage One Audit:**
To identify whether your existing processes meet the requirements of the chosen Standard.
- ✓ **Management System**
Creation of your documented management system, detailing the relevant processes and procedures.
- ✓ **Documentation**
Templates and tutorial videos to help you ensure the right documentation is in place and is compliant with the chosen Standard.

Certification

- ✓ **Stage Two Audit:**
To confirm that your management system reflects your latest processes, that everything is being documented correctly and it is all fully aligned to the Standard.
- ✓ **Certification:**
Following successful completion of the Stage Two Audit, an accredited certificate can be issued and registered on the International Register of Quality Assured Organisations (IRQAO).

Compliance

- ✓ **Surveillance Audit:**
An annual visit. to look again at aspects of the management system and make sure you're still compliant with the Standard.
- ✓ **Re-certification Audit:**
Taking place every third year, this audit reassess all aspects of your management system and makes sure you're still compliant.
- ✓ **Support:**
Unlimited phone and email support, during office hours, to help you with your ongoing compliance. Additional support visits can then also be arranged to suit your needs.

Next steps

ISO 45001 is often just the beginning.

Gaining an ISO 45001 certification is great. But there are also many other Standards you could benefit from, each one focusing on a different area of excellence.

The more Standards you get, the more familiar you become with the certification process, and the less time and resources you need to devote to it.

We can help you with any or all of these Standards. To find out more, just get in touch and ask for our brochures dedicated to ISO 14001, ISO 27001 or ISO 9001.



After worrying about the outcome of the audit the day before, the QMS consultant made me feel so relaxed and at ease. I couldn't have asked for a better consultant. Very happy with the outcome and look forward to next year's visit. ”

Lara Harris,
Health and Safety Manager,
B&H Services Air Conditioning



ISO 9001 Quality management

To keep customers happy, you need to meet their needs and offer them consistent quality. And if you can't, someone else will.

ISO 9001 is a quality management system. It sets out how you'll meet customer needs and continuously improve your products or services. It can also help you increase sales, reduce costs, boost morale, streamline processes and improve supplier relationships.

ISO 9001 certification shows that you are a truly customer-focused organisation, giving you an edge in winning new business and attracting high-calibre suppliers and partners.



ISO 14001

Environmental management

These days, customers expect every business to minimise its environmental impact. All else being equal, the greener firm gets the sale.

ISO 14001 sets out the standard for a 'best practice' environmental management system. It will help you reduce your environmental impact, track your performance and meet your legal obligations.

Gaining an ISO 14001 certification shows customers and partners that you're committed to acting in an environmentally responsible way.



ISO 27001

Information security management

Data is a valuable asset. That's why both regulators and consumers want to protect it – and why thieves want to get their hands on it.

ISO 27001 provides the framework for an effective information security management system. It will help you safeguard your corporate data from loss, theft, corruption and unauthorised access.

By gaining an ISO 27001 certification, you demonstrate that you understand how important data is, and make a solid commitment to keeping it safe.

Other Standards

- | | | | |
|----------------------|-------------------------------------|----------------------|--------------------------------------|
| • ISO 15489 | Records management | • ISO 37001 | Anti-bribery |
| • ISO 17100 | Translation services provider | • ISO 44001 | Collaborative business relationships |
| • ISO 20000-1 | IT service management | • ISO 50001 | Energy management |
| • ISO 20252 | Market, opinion and social research | • ISO 55001 | Asset management |
| • ISO 22000 | Food safety management | • BS 8522 | Furniture removal activities |
| • ISO 22301 | Business continuity management | • BS 10012 | Personal information management |
| • ISO 31000 | Risk management | • BS EN 15713 | Destruction of confidential material |

Get in touch

To learn more about our service, ISO 45001 or any other ISO certification, just contact us by phone or email. You can also visit our website to get a quote online or chat live with one of our friendly team.



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