Guide to Information and Cyber Security

QMS INTERNATIONAL

Do you control the use of removable media to prevent data being illicitly added/removed?

Do you have a policy for staff who work from home or remotely?

Do you have a plan for handling security incidents and potential breaches?

Do you have a way to check you aren't breaking the law when acquiring personal info?

Do you ensure that you have your customer consent to collect personal information?

Do you secure your network against internal and external threats?

Do you have a method for checking that you only collect the personal information that you need?

Do you protect your systems from Malware?

Do you have a process for the transfer of personal information to third parties?

Do you restrict access to private documents and information?

Do you have a system for the disposal of confidential data?

Do you ensure that software and system updates are installed on all devices?

Do you secure the systems that store confidential information?

Do you educate your staff on information and cyber security?

Do you screen potential employees?

Do you secure your office and other places of business?

Do you have a process to backup/restore data?

Do you make use of encryption for communication and the transfer of private data?

Networks and Systems

Personal Information

Staff

Location

Key: | ISO 27001 : 2013 | BS 10012 : 2017 | General Data Protection Regulation | Cyber Essentials | Cyber Essentials Plus

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