**YOUR ORGANISATION – NAME/LETTERHEAD**

**ENVIRONMENTAL MANAGEMENT SYSTEM - MANAGEMENT REVIEW**

**Draft Agenda – Minutes**

Those present: Date:

1. The continuing relevance of the Environmental Programme
2. Changing environmental aspects and impacts of the Organisation’s activities
3. Internal feedback
4. Results of the monitoring and measurement of achievement of environmental objectives, targets and programmes
5. Communications relating to environmental issues received from external interested parties
6. Changing Government Policy and National, EU and International environmental legislation, regulation and directives
7. The availability of new technology
8. The effectiveness of corrective and preventive actions
9. Environmental Audit findings
10. Any other ISO14001 related matters